



New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date:
Volume:	X	Forms	
Chapter:	A	Forms	11-19-2012
Subchapter:	1	Forms	
Issuance:	16.54	CP&P Form 16-54, New Jersey State Police Applicant Identification Verification Form Required for Out-of-State Fingerprinting	

Click here to view or print t CP&P Form [16-54](#)..

WHEN TO USE IT

The CP&P Form [16-54](#) is completed when an out-of-state agency takes fingerprints for a person who needs to be fingerprinted for New Jersey DCF. The purpose is to verify the identity of the person being fingerprinted.

HOW TO USE IT

The person being fingerprinted out-of-state presents the CP&P Form [16-54](#) to the out-of-state agency taking the fingerprints. The out-of-state person taking the fingerprints completes the form and returns the CP&P Form [16-54](#) to the DCF Fingerprint Unit with the forms FD-258 and SBI-19.

DISTRIBUTION

Original - Out-of-state agency

Return completed to DCF Fingerprint Unit